

MINUTES OF THE MEETING OF THE STRATHERRICK AND FOYERS COMMUNITY TRUST HELD AT WILDSIDE CENTRE, WHITEBRIDGE AND MS TEAMS AT 7.00 p.m. ON WEDNESDAY 2 MARCH 2022

Present	Chris Gehrke (CG), Kirsty Balfour (KB), Catriona Fraser (CNF), Maureen McGuire (MG)
Apologies	Ken Sinclair (KS), Lorraine Lewis (LL)
Chair	Kirsty Balfour (KB)
In Attendance	Tony Foster (TF), Carlene Vincent (CV), Laura Walker-Knowles (LWK), Sarah Byrne (SB), Sharon Ferguson (SF)
Non-attendance	Maire Brown (MB), Mark Sutherland (MS), Gareth Jones (GJ)
Minutes	Laura Walker-Knowles (LWK)
Declarations of interest:	None

A. INTRODUCTION

TF introduced the new Fundraising Officers, Sharon Ferguson, previously a Member and Director and Sarah Byrne. The Board and staff welcomed the new starts to the Trust.

7.15 p.m. SF and SB left the meeting.

MINUTES OF BOARD MEETING – 2 FEBRUARY 2022

Action: E-mail request formal agreement of the minutes - LWK

B. FINANCE

The Board noted the circulated finance report. CV confirmed recent work around Wildside had now been paid for.

CV requested, given the imminent increase in the cost of utilities, that it should be borne in mind when costing projects.

The Board noted the receipt of the increased RPI funds from Dunmaglass.

The Board discussed bank access and viewing rights for CV.

The Board noted the e mail from Clarendon Investments in relation to the holding situation given the current global position.

Action: Locate funding/financial contracts for MM to view – CV/TF/LWK

C. GRANTS
<p>(a) Student Grant</p> <p>(i) Applicant: Laura Gwilliam</p> <p>Amount applied for: £500</p> <p>Purpose of grant: Course expenses.</p> <p><i>Action: Circulate grant assessment for decision – LWK</i></p>
D. QUARTERLY UPDATES
<p>(a) Riverside</p> <p>The Board noted the circulated report. KB highlighted the valuation of the parkland beside the field, in preparation for potential purchase if planning conditions recommend use of this piece of land. TF highlighted some benefits and potential issues around playparks in general in our area.</p> <p><i>Action: Circulate playpark info/report - KB</i></p>
E. MONTHLY UPDATES
<p>SSE Meeting</p> <p>No update.</p> <p>Trust Manager Report</p> <p>The Board noted the circulated report. Community action groups will start on 9 March. On Friday, 4 March there is a Trust Q&A in relation to funding, an SSE representative will also be in attendance.</p> <p>In relation to the Cleaner role for Wildside Centre, TF would like guidance from the Board for re-advertisement the position. TF will contact the Board members via email for a decision.</p> <p>Following recent staff Appraisals, TF is proceeding with a HSE assessment on all external workstations and any adjustments or equipment will be replaced and/or purchased where necessary. Any recommendations will be brought to the Board.</p> <p>Community Enterprise issued a questionnaire, which was circulated around the staff and Board; and has also been extended to previous Board members that stood down at the last AGM. A collated report will be put together shortly and shared with the Board and staff.</p> <p><i>Action: Circulate report and request decisions from the Board - TF</i></p>

F. EVENTS 2022	
<p>The Board discussed the proposed plans for a Jubilee Event. Discussions and logistics are on-going with volunteers and staff who wish to run the event. An update will be sent via email by GJ, along with any funding decisions that need to be made.</p> <p><i>Action: Co-ordinate urgent comms team meeting to take forward the Jubilee Event - GJ</i></p>	
J. AOCB	
<p>In relation to the walkway at Wildside, it was highlighted this needs to be fully functioning. KB confirmed this will be addressed at the next Steering Group for phase two of landscaping and use of grounds around the building.</p> <p>The Board briefly discussed the process for choosing a suitable upgraded communication tool, which could be used by the Trust and other community groups.</p> <p><i>Action: Client Relationship Management System (CRM) this is an item for the next Board meeting - LWK.</i></p>	
K. DATE OF NEXT MEETING	
Next meeting 6 April 2022, 7 p.m. Hybrid.	

The meeting closed at 8.30 p.m.

Signed as a correct record of the meeting	
Signed	Date
Chair (Kirsty Balfour)	